



**MINUTES
FROM THE MEETING OF THE
BCA LGB
HELD ON TUESDAY 7 JULY 2020
AT 5.30PM
VIA MICROSOFT TEAMS**

Actions from BCA LGB on 7 July 2020

Item Reference	Action	Person Responsible	Date Raised
1.4	MH and ZS would inform Governors of the dates for the additional meetings.	MH/ZS	07/07/20
1.5	MH to review all Link Governor roles and discuss at the next LGB meeting	MH	07/07/20



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Members

✓	Mike Hodson	(MH)	(Chair)
✓	Doug Bamsey	(DB)	
-	Simon Brewer	(SB)	
✓	Jonathan Cridge	(JC)	
-	Charlotte Dickinson	(CD)	
✓	Ben Hambelton	(BH)	
✓	Sam Lewin	(SL)	
✓	Ali Luckins	(AL)	
✓	Zoe Stucki	(ZS)	(Head Teacher)

In Attendance

✓	Fran Davis	(FD)	(Clerk)
✓	those present		

1. **Procedural Matters**

The Chair welcomed everyone to the meeting

It was noted the meeting was to be recorded and there were no objections to this. Protocols for recording meetings had been forwarded out prior to the meeting.

1.1 Apologies for absence and acceptance/non-acceptance

Charlotte Dickinson sent apologies – work commitments

1.2 Declarations of Interest

None

1.3 Minutes from the last meeting on 19 May 2020

The Minutes were agreed as accurate and will be signed by the Chair when possible.

1.4 Matters arising not contained elsewhere on this agenda.

Actions outstanding from last meeting were not due to be completed until the academic year.

The Chair wished to discuss with Governors the frequency of meetings proposed for the next academic year as it was felt four meetings per year for the LGB was not sufficient. The FP&GP and SSQ meetings were also discussed.

Points raised:

- As finance has now been moved to the central trust team, it was felt the need for FP&GP meetings were now redundant.
- SSQ meetings could also be brought under the LGB as it was found information discussed at SSQ was repeated again at the LGB. A Governor did feel the SSQ meetings were very relevant as it did give an opportunity to examine the information in more detail. The other problem could be the additional time added to an LGB meeting to discuss SSQ items fully. It was suggested to try relinquishing the meetings and see how it went. It could be reviewed at the end of the academic year to see if it was working.
- LGB meetings should be every half term instead of four per year. The Chair therefore suggested two additional dates would be provided by the Chair and ZS and added to the calendar.

It was therefore agreed the FP&GP and SSQ meetings would be removed. The LGB meetings would be increased to six.

Action - MH and ZS would inform Governors of the dates for the additional meetings.

MH/ZS

1.5

CIAEG Governor – we are looking to have a volunteer lead for this and ZS gave a brief outline on the role.

- BTCT and BCA have a Career Advice and Guidance lead for this. They will work together to ensure we have a really strong plan to become compliant with The Gatsby Benchmarks which are a framework of 8 guidelines that define the best careers provision in secondary schools. The CIAEG Governor will work with them on this and report back to the LGB. There will be 3/4 meetings per year. JC was very interested in this role and would like to undertake this however he would not be able to continue with the H&S Lead Governor role. The Chair felt there was a need to review all the Link Governor roles and with the new academic year approaching this would be an ideal opportunity.

Action MH to review all Link Governor roles and discuss at the next LGB meeting.

MH

2 Head Teacher Update

The Chair wished to thank ZS and staff at BCA for their hard work and the commitment to the academy had been fantastic.

ZS advised on pupil numbers currently attending. We are limiting class sizes to 10 as we have to maintain a balance between online learning and key worker and year group teaching on site.

ZS shared a PowerPoint with Governors on reopening plans for September which would be available on Trust Governor.

Information covered from the presentation were:

- Hygiene – use of hand sanitisers, hand washing and the 'catch it, bin it, kill it' approach. Staff can wear face masks but not pupils as they are not able to manage them safely.
- Robust cleaning regimes will be undertaken with teachers taking more responsibility for cleaning
- All Year Groups will operate as bubbles and children across Year Groups will not mix during lesson time. One metre social distancing will be encouraged in secondary and upper Key Stage 2, but in Nursery to Year 4, social distancing will not be expected. In order to facilitate specialist teaching and sets children will have different classes for some subjects. There will be Different groups for Option Subjects.
- Classrooms will be free flow where possible and visualisers will be used more especially in Secondary.
- Arrivals and departures will be staggered. No adults will be allowed on site.

It was asked if coach times will be staggered.
No we have to accommodate the LA times for coaches.

- Curriculum – we will be continuing as normal as possible and gaps in learning will be addressed. Students in KS3 and KS4 to continue with their core and option curriculum. All classes will have a 6-10 PSHE lessons across the first 3 weeks to deal with any concerns about returning to school.

A Governor wished it to be noted that the plans were really impressive.

- Behaviour – supervision will be enhanced. A more supportive and checking in approach will be adopted. Normal consequence system will exist but focus will be on positive behaviour.
- Yr 11 outcomes - P8 score: +0.17, 66% 4+ in Maths and English and 36% 5+ in Maths and English. These are based on teacher predictions. Good progress has been made compared to last year. This cohort were fantastic and it is disappointing they could not sit

exams. These grades will be moderated and we hope any adjustments will be sensible.

- Yr 6 outcomes – these results are based on mock exams and teacher assessments. Reading 65%, an increase of 13%. GPS 75%, an increase of 17%. Maths 75% a decrease of 2% and Combined 62% an increase of 14%. These improved results are due to smart interventions and preparing the pupils..
- Strong formulas have been prepared to ensure all pupils especially Yr 11 catch up. We are also considering reintroducing period 5 (2.50-3.50pm) for three days per week for Yr11. We will be receiving catch up funding from the Government which equates to approx. £81.00 per child. We can use this to pay for additional teachers. ZS will be presenting this opportunity to parents.
- Inset days – we will be keeping 2 inset days, 1st and 2nd September as we want to get the opening of the school right. Therefore primary will commence on Thursday 3 Sept and Secondary – years 7, 10 and 11 on Friday 4 Sept. All pupils in from Monday 5 Sept.

Governors were very impressed with the plans and thought the additional session would be very beneficial. Governors were also pleased with the use of Inset days and felt this was a good idea to ensure all the H&S mechanisms would be effective and for the well being of staff.

Governors congratulated ZS on predicted results and asked if they would be published.
Unfortunately not, but we will most likely publish on our website. They will have to be checked and scrutinised by Ofqual first.

It was asked if the additional session for year 11 would be mandatory.

Yes it will be compulsory.

Will it be a permanent change to the school day
Up until February half term then we will review it.

Governors were very impressed with the amount of work undertaken by ZS and the team to deliver teaching and learning to students whilst they have been away from school and it was felt other schools in the area had not been as proactive.

It was asked how the impact on students not being in school for such a long time will be measured and what will be put in place to support them.

There is a resilient assessment tool accessed through Jigsaw which will give an individual review of where children are. From this the pastoral team will put in additional support or targeted group work. We do not yet know the scale of the problem.

PLE joined the meeting at 6.20pm and wished the Governors to be aware of the incredible amount of hard work ZS had undertaken over the last few months. There had been 185 separate guidelines published for schools from the Government since March.

Governors agreed the work undertaken had been enormous and thanks was passed to ZS.

6 Date of next meeting – 22 September 2020 Procedural meeting and an update on results.

The Chair wished to have a face to face meeting in September.